

# Clinical Simulation Lab Policies

Food and drinks are not permitted in labs.

☺

Faculty are expected to enforce laboratory policies. All users are expected to leave the lab in order. Please lower beds and railings, dispose of trash in containers, stack chairs properly on dollies, and leave supplies on counter or cart

☺

Students are asked to use the lockers in the SON Building (2<sup>nd</sup> and 3<sup>rd</sup> floor) for coats and other personal belongings. The lockers are provided at no charge. See staff in Office of Student Affairs, room 1174, for lockers. **BACKPACKS ARE NOT PERMITTED IN THE LAB.**

☺

Equipment may not be removed from the lab unless properly checked out with lab staff or clinical faculty. If staff are unavailable to receive your equipment, please leave in Suite 1160, Office of Academic Affairs. Diagnostic equipment cannot be reserved in advance. *Equipment checkout is subject to availability and may be limited to 24 hours only. A designated checkout time may be announced. Equipment loan out policies will be included in course packs and outlined on the CSL website.* Go to <http://www.nursing.umich.edu/oa/csl/shorttermloan.pdf>

for more information.

A limited number of videos are available for loan and can be signed out from lab staff in room 1225. Videos can be viewed in the SON building only--videos cannot be removed from the building or reserved in advanced. Individual viewing units are available in room 1185.

☺

Faculty and students are responsible for following all Universal Precautions. All sharps and syringes are to be disposed in appropriate containers provided in the lab. Anyone sustaining a needlestick or any other type of injury must complete an injury report and seek appropriate treatment at University Health Service if necessary. (see Lab Coordinator for injury report). Sharps and syringes are available **ONLY** for faculty/GSI supervised lab practice.

☺

Faculty are responsible for supervising all clients brought to the lab to assist with demonstrations/check offs.

☺

Please direct all course related items/issues to your instructor.

☺

Faculty and students are asked to report any damage to equipment or operating problems to lab supervisor.

Students are welcome to use the lab for additional practice (supervision not provided by faculty) between 8:00 a.m. and 5:00 p.m.) as long as lab availability permits. Please check in with staff in room 1221 before entering labs.

☺

Evening lab hours are arranged each semester in order to provide additional supervised (nursing graduate student) practice time.

*This is not an alternative to a required lab session.* Evening hours are negotiated each semester and will be posted as soon as they are arranged.

☺

Personal items left in the lab will be taken to the Lost and Found which is housed in room 1174.

☺

For more information about the Clinical Simulation Lab, please visit the website at:

<http://www.nursing.umich.edu/oa/cs/>

